

AGENDA ITEM

**REPORT TO EXECUTIVE SCRUTINY
COMMITTEE**

26 MARCH 2013

**REPORT OF DIRECTOR OF LAW
AND DEMOCRACY**

SCRUTINY OVERVIEW MEETINGS 2013/14

SUMMARY

This report sets out the dates for the annual overview presentations at Select Committees.

RECOMMENDATION

That Members note scrutiny overview meetings 2013/14.

DETAIL

1. Select Committees invite Heads of Service and Cabinet Members to present an overview for each service at their meetings on an annual basis. The overview meetings were first introduced partly in response to a recommendation from the CPA inspection that scrutiny would benefit from “additional opportunities for challenge”. The meetings also enhance self-regulation and performance management. The role of these meetings is to help Select Committees have a broader understanding of the services that report to the committee and highlight current issues which may in turn help to identify areas for further investigation. It also gives Councillors the opportunity to ask questions on broader issues not necessarily dealt with as part of the current programme of in-depth reviews and provides the opportunity for Select Committees to question Cabinet members on all aspects of their portfolios. In addition, the overview meeting for Housing and Community Safety Select Committee fulfils the statutory requirement for the designated Crime and Disorder Committee to scrutinise the work of the Crime and Disorder Partnership at least annually.
2. The presentations at overview meetings cover:
 - An overview of the services reporting to the Select Committee
 - What has been achieved in the Municipal Year
 - What has proved more difficult
 - Emerging issues
 - Any relevant supporting performance information
3. In previous years the overview presentations have taken place at the first scheduled committee meetings of the Municipal Year, and this pattern has been repeated where possible for 2013/14. Due to the number of services reporting, Corporate & Social Inclusion Select Committee and Housing and Community Safety Select Committee hold their overview presentations over two meetings The proposed dates of the meetings are as follows:

| Committee | Date |
|-------------------------|-------------|
| Adult Services & Health | 10 June 4pm |

| Committee | Date |
|------------------------------|----------------------------------|
| Arts Leisure & Culture | 1 May 1.30pm |
| Children & Young People | 24 July 5pm |
| Corporate & Social Inclusion | 30 April 9.30am |
| | 11 June 9.30am (Legal) |
| Environment | 22 April 2pm |
| Housing & Community Safety | 2 May 2.30pm (Housing) |
| | 6 June 2.30pm (Community Safety) |
| Regeneration & Transport | 22 April 10am |
| | 3 June 10am (Planning) TBC |

4. Invitations have been sent to Heads of Services and Cabinet Members. The list of attendees is attached at **Appendix 1**.

Director of Law and Democracy

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Name of Contact Officer: Judy Trainer
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Background Papers: None
Ward(s) and Ward Councillors: Not Ward Specific
Property Implications: None

Overview Meeting Dates

| Committee | Date | Officers | Cabinet Member |
|------------------------------|--------------------|---|---------------------------------|
| Arts Leisure & Culture | 1 May 1.30pm | Reuben Kench Jamie McCann/Graham Clingan | Cllr Dixon |
| Adult Services & Health | 10 June 4pm | Jane Humphreys Sean McEneaney Liz Hanley Peter Kelly Representatives from the Health Trusts | Cllr Beall |
| Children & Young People | 24 July 5pm | Jane Humphreys Shaun McLurg Lynda Brown Peter Kelly Colin Morris (LSCB) | Cllr McCoy |
| Corporate & Social Inclusion | 30 April 9.30am | Julie Danks Debbie Hurwood Lesley King Beccy Brown Margaret Waggott | Cllr Harrington Cllr Coleman |
| | 11 June 9.30am | Julie Grant | Cllr Harrington Cllr Coleman |
| Environment | 22 April 2pm | Richard McGuckin Mike Chicken Jamie McCann/Richard Bradley | Cllr Rose |
| Housing & Community Safety | 2 May 2.30pm | Julie Nixon Jane Edmends | Cllr Nelson |
| | 6 June 2.30pm | Mike Batty Darren Best (Police Rep) | Cllr Nelson |
| Regeneration & Transport | 22 April 10am | Richard Poundford Richard McGuckin | Cllr Smith |
| | 3 June 10am TBC | Carol Straughan | Cllr Smith |

NB Performance leads will also be invited to attend relevant meetings